

Golden Marlins Swim Team EXPENSE VOUCHER



In order to be reimbursed, this form must be completed for each pre-approved Swim Team expense.
 (Not pre-approved or budgeted expenses will not be reimbursed.)
 All receipts must be attached and returned to the Golden Marlins Swim Team Treasurer as soon as possible.
 This will help us maintain accurate records. Thank you.

Date	Event	Items/Explanation	Amount

Total Amount: \$ -

Check payable to: _____
(Please Print)

Signature: _____

Additional Comments: _____

Check Number: _____

Date paid: _____

Paid by: _____
(Initials)